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Statens Serum Institut (SSI) Bench Fee Policy, External funding

The Bench Fee policy at Statens Serum Institut (SSI) is intended to support researchers applying for external funding and ensure transparent and fair cost recovery of the actual costs of the research conducted.

The Bench fee covers the cost of providing essential infrastructure and support services for conducting research, not included in salaries or general overheads, including:

- Laboratory operations and consumables
- Facility costs and maintenance tied to laboratory and research activities.
- Research equipment and technical infrastructure.
- Research support services and compliance.
- Technical and IT support services relevant for research activities

Bench fees do not include social contributions, representation costs or general non-research related expenses or salaries of project staff. General overheads are normally excluded, unless a funding body explicitly allows their inclusion.

Calculation of bench fees

Bench fees at SSI are calculated as an average based on actual research-related costs and are set per full-time equivalent (FTE) research employee. The fee represents a standardized estimate across different projects and research activities at the institute.

Standard rate

As a general guideline, applicants should include a bench fee of up to 188.346 kr. per FTE per year, based on accounting figures for 2024.

Since projects may vary in focus and funders have different policies regarding eligible costs, the bench fee may need adjustments to reflect the focus of the project activities and the specific requirements of the funding call.